NCTTRAC
NORTH CENTRAL TEXAS TRAUMA REGIONAL ADVISORY COUNCIL

WebEOC - Overview

WebEOC Support: support@ncttrac.org

① Accessing WebEOC

- Open Internet Explorer or Mozilla Firefox or Safari.
- You can access WebEOC in 2 ways:
  I. Enter the complete link listed below in the address bar:
  https://webeoc.ncttrac.org
  II. Go to **www.ncttrac.org** and click on the **WebEOC Purple Globe**.

② Login to WebEOC

- Access WebEOC as shown in **Step 1**.
  I. You must read, accept the NCTTRAC Privacy Statement and click on the **Submit** button.
  II. Enter your **username**, **password** and click on the **OK** button.
  (Note: You can request a new WebEOC account at the NCTTRAC helpdesk: **http://support.ncttrac.org**
  (Note: If you forgot your Username or Password, click on the **Forgot Username/Password** link to reset it.

③ Selecting Position and Incident

- Once logged into WebEOC,
- Select the **Position** in the position pull down menu that you want to login as.
- Select the **Incident** in the pull down menu that you want to login to.
- Click on the **OK** button to continue or **Cancel** button to cancel.

④ WebEOC Control Panel

- Once logged into WebEOC with your position and incident selected, you'll access the WebEOC Control Panel.
- In the Control Panel, you will find the following sections
  - **Boards:** local boards specifically assigned to your position
  - **Boards - Texas:** external state boards
  - **Menus:** collection of ICS/FEMA forms
  - **Plugins:** useful utilities
  - **Links:** shortcuts to important applications/websites
- If title of Board is Red Bold, it indicates there is new information.

⑤ Login off WebEOC

- Click on the **Log Off** button

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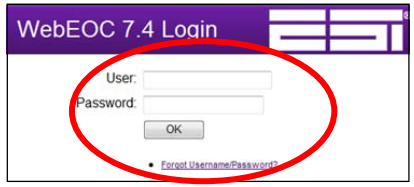

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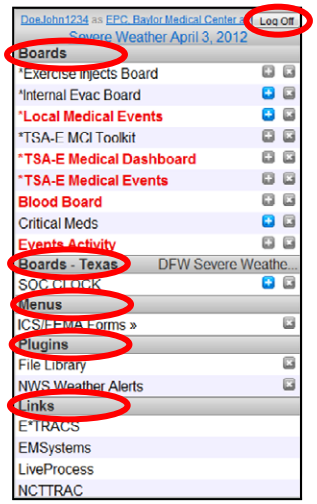

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